

EMAIL COMPLETED RESPONSE FORM TO
wake.civil.superior.TCAstaff@nccourts.org

WAKE COUNTY CIVIL SUPERIOR COURT | RESPONSE TO CASE MANAGEMENT NOTICE

FILE NO. _____-910

vs.

In response to the Wake County Civil Superior Court Case Management Notice, the parties submit the following, **agreed-upon** information.

(1) Trial Date

- Per the Supreme Court of North Carolina’s guidelines, the trial date must be within 12 months of filing; or within 18 months of filing for medical malpractice and complex cases.
- Trial Date First Choice _____ Trial Date Second Choice _____

(2) Length of Trial & Type

Estimated length _____ day(s) Jury Non-Jury

(3) Mediation¹

- The deadline for the mediated settlement conference will be 60 days prior to the trial date, pursuant to Local Rule 15.3, unless otherwise set pursuant to court order.
- The ***Designation of Mediator form (AOC-CV-812)*** must be filed by the parties within 21 days of issuance of the Trial Notice. Noting the parties’ designated mediator in a Consent Case Management Order or Discovery Scheduling Order alone will not suffice.
- Consistent with Amended Rule 2(b) of the Rules for Mediated Settlement Conference (effective January 6, 2025), if the parties are ***unable to agree upon the designation*** of a certified mediator, the ***plaintiff or plaintiff’s attorney shall notify the court by filing the Appointment of Mediator by Court Order in Superior Court Civil Action form (AOC-CV-840)***, requesting the appointment of a certified mediator.

Signatures of Parties or their Attorney(s), indicating **consent**. Attach additional sheets, if necessary.

¹ All persons and entities identified by Rule 4 of the Rules for Mediated Settlement Conference are required to attend a pre-trial mediated settlement conference, except in those actions in which a party is seeking the issuance of an extraordinary writ or is appealing the revocation of a motor vehicle operator's license. See <https://www.nccourts.gov/programs/mediated-settlement-conference-program> for more information.